

Pinellas Public Library Cooperative

Board of Directors Meeting

February 24, 2009 – PPLC Headquarters

Topic	Individual Responsible	Time
	Actions Required	
Opening <ul style="list-style-type: none"> • Welcome • Introduction of Guests • <i>David Saari</i> – Annual Report, Courier Services 	Chairperson	5 minutes
Reserves Funds Presentations E-1 – Dunedin – Renovation/Furniture E-2 – Safety Harbor – History Preservation Project E-3 – Largo – Genealogy Enhancement – Specialized Ethnic Materials (Jewish) E-4 – Largo – Genealogy Enhancement/Digital Film Viewer Scanner E-5 – Deaf Literacy Center – Expansion/Furniture E-6 – PPLC – Countywide – Delivery Trucks E-7 – St. Petersburg – Computer Lab Addition – Furniture & Equipment Funding	Anne Shepherd Lana Bullian Largo Staff Largo Staff Mary Brown Mary Brown Mary Gaines	10 minutes 10 minutes 10 minutes 10 minutes 10 minutes 10 minutes 10 minutes
Board Governance <ul style="list-style-type: none"> • Ratify Minutes of previous meeting • Next meeting March 24, 2009 • Treasurer’s Report 	Chairperson Treasurer	10 minutes
A – Minutes – January 27, 2009 B – Treasurer’s Report – January 2009		
Operations Report <ul style="list-style-type: none"> • Board Business - Review and/or Approval • Unfinished Business and New Items of Business 	Executive Director	20 minutes
C – All Correspondence D – Executive Director Report Da – Town of Belleair Shore Contract – Action/Approval D-1 - Talking Book Report D-2 - Deaf Literacy Report D-3 - Born to Read Report E – Reserves Funds Requests – Action/Approval E-1a – PPLC Policy Manual – Reserve Letter – Action/Approval F – FLA Library Days – March 10-11, 2009 G – FLA Scholarship Basket H – FY 09/10 – PPLC Budget Discussion I – Revised MOA for Deaf Literacy/AFDC Grant Program – Action		
Board Discussion – Long Range Plan <ul style="list-style-type: none"> • Board Discussion <ul style="list-style-type: none"> ○ Directors Skills List ○ Review of Board Lists for Community Organizations/Committees for Networking ○ Other 	Directors	45 minutes

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Committee Reports <ul style="list-style-type: none"> • Library Director Liaison • Finance Committee 	LDAC Chairman Finance Chairperson	10 minutes
J – LDAC Report K – Finance Committee Minutes		
Training <ul style="list-style-type: none"> • No training this month due to the Reserves Presentations 		
Board Activities	Directors	5 minutes
Agenda Preparation <ul style="list-style-type: none"> • Topics for next meeting 	Directors	10 minutes
Meeting Evaluation	Directors	5 minutes
Adjourn Meeting	Directors	

Next Regular Board Meeting: March 24, 2009 – CHANGE to PPLC – 4:00 pm