

**Pinellas Public Library Cooperative
Library Directors Advisory Council
Regular Monthly Meeting**

MINUTES

November 30,2018 – Meeting Location: PPLC

LDAC Member Attendance:

- Jen Obermaier, Clearwater
- Phyllis Gorshe, Dunedin
- Lois Eannel, East Lake
- Vince Gadrix, Gulf Beaches
- Dave Mather, Gulfport
- Casey McPhee, Largo
- Susan Hurley, Oldsmar
- Gene Coppola, Palm Harbor
- Angela Pietras, Pinellas Park
- Lisa Kothe, Safety Harbor
- Betcinda Kettells, St. Pete Beach
- Mika Nelson, St. Petersburg
- Mike Bryan, Seminole

- Cari Rupkalvis, Tarpon Springs

PPLC Staff Attendance:

- Cheryl Morales, Executive Director
- Erica McCaleb, Countywide Services Coordinator
- David Stoner, Technology Coordinator

Other Attendees

- Angela Falsey, St. Petersburg

Presentation from SirsiDynix representative from 9:30-11:30a.m.

1. Angela called the meeting to order at 11:47 a.m.
2. **Acceptance of October 26, 2018 minutes:** Casey motioned acceptance of the minutes, Betcinda seconded the motion. Minutes were accepted.
3. **SIG Reports**
Cataloging SIG: Angela said that the meeting that was scheduled had been cancelled

Youth SIG: Met on November 9 at PPLC. Lois reported that this meeting was focused on Teen programs, and that it went very well. There was a lot of discussion about programming topics and ideas for programs that teens might have an interest in. These included ideas like a Strange Things program, Dungeons and Dragons, and resources for these programs that could be shared among libraries. Meeting attendees also had a roundtable discussion about programming ideas.

E-Content SIG: Met on November 15 at PPLC. Mika reported that the discussion mainly focused on selecting magazines from RB Digital. It was noted during the discussion that many of the magazines we had are moving to another service, Flipster.

Circulation SIG: Met on November 8. Lisa reported that the SIG would like the new rule for libraries to not send checks to owning libraries for payments less than \$50.00 be formally added to the circulation policy. The SIG also requested that Stat Class should be determined by the property appraiser's office database, not by the preferred patron library, also be added to the circulation policy. There was also a discussion on whether there is a uniform policy for libraries concerning pests and dealing with patrons that return materials with pests (specifically bed bugs). Also, there was a reminder that books belonging to Pinellas County Schools may be routed to PPLC for return to the school. Books belonging to any other schools must be sent by the receiving library.

4. PPLC Executive Director's Topics

State Report Data: Cheryl reminded everyone that the data entry for the state report needed to be completed by tomorrow.

Museum Pass Update: There is a new partnership and pass program with PPLC and the Henry B. Plant museum in Tampa. The program is tentatively scheduled to launch on Jan. 1st, 2019.

This pass program will be different than the ones we have with other museums. HBP will only make six passes available for all county libraries to share. We cannot purchase additional passes to checkout. The solution that LDAC came up with to resolve this issue is that all six passes will be "owned" by PPLC, and available to all libraries to check out, if they are available. They will be family passes, like the others, for two adults and three children. Some programs and exhibits at the museum will be pass exempt. LDAC will see how this works as a solution and will revisit after a year.

SSDN Metadata meeting: David attended a workshop in Pensacola and gave updates on what was discussed. LDAC discussed best practices for processing data and metadata for Pinellas Memory Project and migration of Pinellas Memory Project to the network.

5. PPLC Board Meeting- LDAC Liaison Report

Angela attended the meeting and reported that the board likes the museum pass program. The board also reviewed target goals for PPLC and recommended that more specific goals be created. There was also discussion concerning St. Pete Beach construction funds.

6. Old Business

Determine if overdue fines for "standard" items will be .25 countywide

A. Must this change be implemented countywide or not at all.

Currently any changes to fines cannot be implemented unless all are able to. St. Petersburg is currently unable to change.

A discussion was had about various options for member libraries concerning fee changes in the future, including going completely fine free. A lot of the ideas discussed depends on what Sirsi can do regarding different fine structures between libraries. Dave M. made a motion to have David S. look into what could

be done with Sirsi to accommodate this. Mika seconded, and the motion was approved.

Concerning the discussion towards going fine free, since this is something that will most likely come up in the future, Casey would be interested in forming a committee to investigate it. If anyone else is interested or has information on the subject, they can contact Casey.

7. New Business

Approval requested by St. Pete Beach to issue 50 Year Anniversary library card

Gene made a motion to approve, Casey seconded.

Volunteers needed to form Countywide Staff Training Day Committee

Erica and Cheryl are leading the planning. An email will be sent out to all employees to see if there is any interest in joining a subcommittee. Cheryl said that they are planning a program similar to a VIP Workshop or FLA conference, with a keynote speaker, breakout sessions, and closing speaker.

2020 Census

Phyllis is sending out an invitation to attend the Census 2020 Complete Count Committee Kickoff Meeting on December 7th.

FRBRizing of search results in Enterprise

During the presentation earlier in the morning by SirsiDynix, a new feature of the Enterprise catalog was shown- new ways to display search results in the catalog. David informed LDAC that installing this would require consulting hours for a cost from SirsiDynix. LDAC decided that more information would be needed before deciding to implement the change, and that they would like to see another library that uses this in their own catalogs.

ADA compliance and library websites

Dave brought up various lawsuits that have been filed against municipalities concerning noncompliance of websites to ADA guidelines. There was a general conversation about all library websites.

8. Announcements from PPLC Libraries

No announcements

9. Adjournment

1:13 p.m.

**Next LDAC meeting: Friday, January 25th, 9:30 a.m. to noon
Location: PPLC**

Respectfully submitted,
Susan Hurley, LDAC Secretary