

**Pinellas Public Library Cooperative
Library Directors Advisory Council
Regular Monthly Meeting**

MINUTES

April 26, 2019 – Meeting Location: PPLC

LDAC Member Attendance:

- Jen Obermaier, Clearwater
- Phyllis Gorshe, Dunedin
- Lois Eannel, East Lake
- Vince Gadrix, Gulf Beaches
- Dave Mather, Gulfport
- Casey McPhee, Largo
- Susan Hurley, Oldsmar
- Gene Coppola, Palm Harbor
- Angela Pietras, Pinellas Park
- Lisa Kothe, Safety Harbor

- Betcinda Kettells, St. Pete Beach
- Beth Lindsay, St. Petersburg (proxy)
- Mike Bryan, Seminole
- Cari Rupkalvis, Tarpon Springs

PPLC Staff Attendance:

- Cheryl Morales, Executive Director
- David Stoner, Technology Coordinator

1. Angela called the meeting to order at 9:35am
2. **Acceptance of March 29, 2019 minutes:** Betcinda motioned acceptance of the minutes, Jen seconded the motion. Minutes were accepted.
3. **SIG Meeting Reports**

YOUTH SIG: Met on April 12th at East Lake. Lois reported that the SIG discussed innovation grants and the programs boxes for summer Stranger Things programs. Several libraries have planned programs for the summer, and PPLC will be getting boxes and materials so libraries can share them. The Reading with the Rays program will be launching on June 2nd.

Kym McGee from Junior Achievement gave a presentation about their financial seminars that they are starting again, previously they did these with a partnership with Bank of America so some libraries are familiar with the programs. Lois said that this year they are able to do the programs for free but are looking for funding for future programs. Kym can be contacted at kym.mcgee@ja.org for program information and scheduling.

CIRC SIG: Meets on May 9th

ADULT SIG: Meets on May 8th

4. Old Business

PPLC Public Service Policies Review continued: The section on the age for signing up for a library card without a parent were amended to reflect differences in legal concerns and policies among member libraries. Betcinda made a motion to accept the changes to the circulation policy as amended, Mike seconded the motion. All were in favor and the motion passed.

Item Category 2 Discussion continued: Continuation on previous discussion on requiring that this field be filled in cataloging records to create more accurate circulation statistics. East Lake said they have already updated all of their items to include this. LDAC decided that moving forward, all new items cataloged will need to have Item Category 2 filled in starting on May 1st.

Services Chart for Non-Circ Related Services: It was mentioned that the one on the PPLC website has not been updated in a while. Directors were asked to update their list by June, and that will be included on the new PPLC website. This item will be added to the LDAC tracker list for annual updates.

Summer Reading 2020- Interest in a coordinated countywide program?: A discussion was had about the feasibility and interest of having more uniformity between libraries for summer reading programs. The differences between programs (using different themes, reading logs, rules, etc...) may make it too difficult for a countywide program. A recommendation was made that PPLC can do more to promote summer reading at the countywide level, and more ideas about collaboration can be discussed in the future.

Feedback from ILS SIG regarding ILS decision process: Recommended by the SIG that two years minimum be given for preparations for migration to any new system. March 2020 is the date for Sirsi-Dynix contract renewal or extension, so March 2022 would be the earliest that any switch could be made.

5. PPLC Board Meeting- LDAC Liaison Report

A board member wanted to know what the board could do to work better together with LDAC/member libraries. What can the board do for us? A discussion was had about the historical role and financial contributions of PPLC and their function. There was also a discussion about how past boards worked compared to the current arrangement, and the pros and cons of each.

Cheryl also announced a new employee at the Talking Book Library, Whitney Harrison. Her email address is wharrison@pplc.us, and she is interested in speaking at member libraries to staff about their services.

6. New Business

MyOn- Being promoted by JWB and PCSB (free access): How to promote Countywide. LDAC discussed access to this service, and ways to market it countywide. A suggestion was made to have a landing page that libraries could link to in order to make this easier to share on our own sites.

7. PPLC Topics

Ukulele Distribution: Kits and books are available for Directors to pick up at the meeting. Thanks to Dunedin for handling the bib records. PPLC was able to purchase more than originally thought, so some libraries will be getting more kits than requested.

Blue Cloud Mobile App: It is almost finished and being reviewed and should be available soon. You can find in an app store by searching for Pinellas Library Cooperative.

Countywide Staff Development Day Updates: The committee met once, and the next meeting is pending. Cheryl will send out the next date and time when she has it.

WorldCat Call on May 2nd: Cheryl reminded everyone about the upcoming conference call for PPLC libraries with the state library.

PPLC Intern Project: MLIS student from the staff at PPK will intern at PPLC. Their first project will be to create a YouTube channel and instructional video on how to get a library card to be used for promotion, specifically to unincorporated areas.

Countywide Coordinator: Position at PPLC was posted on Florida Library Jobs. The initial candidate for the position was not hired.

PPLC website: Update is in progress. The rollout date TBA. One priority is an integrated, searchable events calendar.

2020 Census: Phyliss will share via email information on the 2020 Census Pinellas Complete Count Committee Meeting scheduled on May 17th.

Upcoming event dates:

October 14- Countywide Staff Day "Libraries Light the Way"

November 8- TBLC Annual Meeting at ZooTampa Lowry Park

November 19 and 20- Statewide Directors meeting in Tallahassee

Upcoming LDAC Meetings: Reminder that the next meeting will be on May 24th.

A discussion was had about the scheduling for the meetings for June and July, and a motion was made by Lisa to cancel the meetings for those months. Dave made a motion to approve, and Lois seconded it. All were in favor of cancelling those meetings.

8. Public Comment

None

9. Announcements from PPLC Libraries

East Lake: Parking lot has 15 additional spaces. They are also working on a simplified strategic plan and hired Kristy Casilla from Florida Solutions for the graphic design of the plan.

Gulf Beaches: Working out some of the kinks with the new book vending machine.

Safety Harbor: Partial carpet replacement is complete. Lisa recommends Adrienne Flooring, a vendor with equipment that can move large library shelves.

Clearwater: Hosting a local author fair in July. Also looking into lending mobile hotspots through Verizon and Mobile Beacon.

10. Adjournment

11:30am.

Next LDAC meeting: Friday, May 31, 2019
Location: PPLC

Respectfully submitted,
Susan Hurley, LDAC Secretary