

**Pinellas Public Library Cooperative  
Library Directors Advisory Council  
Regular Monthly Meeting**

**MINUTES**

**August 12, 2019 – Meeting Location: PPLC**

**LDAC Member Attendance:**

- Jen Obermaier, Clearwater
- Phyllis Gorshe, Dunedin
- Lois Eannel, East Lake
- Vince Gadrix, Gulf Beaches
- Dave Mather, Gulfport
- Casey McPhee, Largo
- Susan Hurley, Oldsmar
- Gene Coppola, Palm Harbor
- Angela Pietras, Pinellas Park
- Lisa Kothe, Safety Harbor
- Betcinda Kettells, St. Pete Beach

- Mika Nelson, St. Petersburg-phonied in
- Mike Bryan, Seminole
- Cari Rupkalvis, Tarpon Springs

**PPLC Staff Attendance:**

- Cheryl Morales, Executive Director
- Mallory Arents, Countywide Services Coordinator
- David Stoner, Technology Coordinator

1. Angela called the meeting to order at 2:06pm
2. **Acceptance of May 31, 2019 minutes:** Gene motioned acceptance of the minutes, Jen seconded the motion. Minutes were accepted.
3. **SIG Reports**

YOUTH SIG: Met on August 9<sup>th</sup>. Lois reported that the meeting had two guest performers- Julie Austin and Christa Fairbrother. There was also a discussion about handling displays and programming that can be difficult or controversial. ALA guidelines are to be followed in these instances. There was also discussion about creating a calendar of programs targets to homeschooling families. Also mentioned the retirement of Jana Fine and how summer reading statistics are to be reported to the State.

ILS SIG: Met on June 13<sup>th</sup>. Phyllis and David attended. The SIG is creating a timeline for reports on researching new ILS vendors and inviting reps from those vendors to present. There is also a current effort to clean up the current catalog, and there will be more information on that plan coming later. The SIG is also asking LDAC to discuss adding a return on investment statement to checkout receipts, and that was added to the meeting agenda.

#### 4. Old Business

Status Update- Career Online High School: Amy from the State said that the program did not make it into the budget for this year, but they will keep trying for funding for next year. Libraries that have participated in this program in the past are looking for alternate funding for scholarships in order to keep the program going in the hopes that state funding will come back.

Status Update- Islandora Migration: There was a discussion about adding new materials and modifying them in the new system. Several glitches and problems that occurred were also mentioned.

Maximizing E-Book Budget Across Platforms: Hoopla and the popularity of their audiobooks is causing some difficulties with budgeting for the service. Some libraries have reduced the costs allowed for downloads, while others have lowered the allowable checkouts per month. Cheryl mentioned that PPLC has an invitation to join the TBLC Overdrive platform, but how it's set up and run may make it more difficult for our patrons to get the items they want in a reasonable amount of time.

#### 5. New Business

New/Changed Item/Collection Type: East Lake wanted a new item type to make their Wi-Fi Hotspots non-holdable. The Wi-Fi collection code is already non-holdable but can be overwritten by staff. No new collection code was created, and staff should be reminded to not place holds on hotspots if that is an issue in their library.

Welcoming Week- Donation Drive open to additional participants: A reminder for this event in September. There is a donation drive to collect items for baskets that will be given to families new to the country that now live in the area. Libraries that would like to participate can contact Victor Otero at the Largo Library.

Circ Sig Policy request- Long term use of Other Libraries' Items for Programs and Displays: It was brought up that some libraries are checking out materials from other locations for months at a time. It was recommended that a discussion be had with staff to not do this.

Useful Field Trips/LDAC Learning Opportunities: LDAC discussed several ideas for ways to make the meetings more fun and meaningful. Ideas included seeing the Largo Bookmobile, visiting the Gulfport LGBTQ Resource center, inviting other area library professionals to speak at meetings, visiting the Melrose Center in Orlando, and setting aside time for philosophical discussion.

Database Clean Up- Weeding of Severely Outdated Titles/Editions: Items that have been marked as missing should be deleted after one year with that status. There was a discussion on the easiest way to do a batch delete in Sirsi. Also, how that would work for statistics and if the record still stays if there are no longer any more items.

Return on investment for patrons and receipt printing options: There was a discussion about the pros and cons of adding this feature to the checkout receipts for patrons, to show how much money they saved by checking out materials instead of purchasing them. The main problem with this is that it uses the price listed in the record, which may not be the full retail price of the book. It

was also unknown if this could be added to emailed receipts. LDAC decided they were not going to pursue adding this feature.

## **6. PPLC Topics**

Welcome Mallory: Mallory Arents was introduced as the new Countywide Services Coordinator for PPLC.

Libraries Light the Way Staff training day update: Cheryl passed out the schedule for the conference in October. There will be free registration for program presenters, and there was a discussion about when libraries will receive registration information and invoices. Lunch will have vegan and gluten free options. There are also some libraries that will be open during the event. Please let David know if you plan to be open that day.

Group Database renewal: Cheryl had sent out information on the costs per library for shared databases next year and went through each one to see which libraries still want to continue their subscriptions for the next Fiscal year. A discussion was had about Fold3 and the lack of usage statistics. David is still working with them to find out usage statistics for individual libraries.

Tutor.com- any interest from libraries: Three libraries expressed interest after the free trial. St. Pete currently has it and gets a better price than what was quoted to PPLC. It may be cheaper for interested libraries to pursue the service on their own, instead of purchasing as a group.

Summer Reading Statistics: PPLC will be updating the list of contacts for libraries to report FLYP/summer reading statistics. Staff that already have credentials to log in to the reporting system will be asked to do it again this year.

ILS Update: A Symphony update is scheduled to happen closer to the holidays at the end of the year. David said the changes look promising, but it is a much more involved update and will require more downtime.

The LEX: Lealman Exchange project. Was discussed at the last board meeting, about how their cards will work. At the location, the LEX card will give people access to shared PPLC databases and the Florida Electronic Library. People using the LEX will be encouraged to visit a local public library to obtain a regular PPLC card, with full access.

Museum Passes: Two new museum passes are scheduled to be added to the program in September- the Dunedin History Museum and the Tampa Bay History Center.

## **7. PPLC Board Meeting- LDAC Chair report**

The main discussion of the board meeting was covered on the LEX update. The Board also discussed Internal Control policies.

## **8. Announcements from PPLC Libraries**

Tarpon Springs: Is getting a new roof, and the Library will remain open during the project.

St. Pete Beach: Is also planning a new roof project and will be relocating during that time. They have also started to offer Kanopy to their patrons, with 5 movies a month as the checkout limit.

Pinellas Park: Librarian Krystal French was chosen to be a member of the CSLP planning board.

Palm Harbor: Now has an aquarium in their library. They are also going to be opening a gaming center and will be expanding their hours beginning in October.

Clearwater: Will start lending out Wi-Fi hotspots and are using the program offered by Mobile Beacon.

## **9. Adjournment**

3:59pm.

**Next LDAC meeting: Monday, September 9 at 2:00pm**  
**Location: PPLC**

Respectfully submitted,  
Susan Hurley, LDAC Secretary