

---

**PPLC Board of Directors  
Agenda  
Regular Meeting  
Wednesday, January 22, 2020  
3:30 p.m.**

- |  |   |
|--|---|
| <input type="checkbox"/> Karen Roth, Chairperson               | <input type="checkbox"/> William B. Horne II                |
| <input type="checkbox"/> Doug Lewis, Vice Chairperson          | <input type="checkbox"/> Michael Jefferis                   |
| <input type="checkbox"/> Henry Schubert, Secretary & Treasurer | <input type="checkbox"/> Brian Lowack                       |
| <input type="checkbox"/> Bill Berger                           |   |
| <input type="checkbox"/> Lynne Faimalie                        | <input type="checkbox"/> LDAC Representative, Susan Hurley  |
| <input type="checkbox"/> Jeffrey P. Gellermann                 | <input type="checkbox"/> Cheryl Morales, Executive Director |

- I. Call to Order – Chairperson
- II. Roll Call – Martha Frenchek
- III. Minutes of Previous Meeting
  1. Minutes of Meeting, December 4, 2019  
Approval of December 4, 2019 minutes
    - Motion:
    - Second:
- IV. Financial Committee Report
  1. Charles Schwab Greystoke Consulting Report – November, December 2019
  2. PDR Accountants' Compilation Report – November, December 2019
- V. Correspondence
- VI. LDAC Report – Susan Hurley
  1. Minutes of LDAC Meeting, December 9, 2019

- VII. Executive Director's Report – Cheryl Morales
  - 1. Building/Admin
  - 2. Countywide Services/Member Libraries
  - 3. Strategic Plan -review

VIII. Old Business

- IX. New Business
  - 1. RFP for Investment Advisory Services
  - 2. Social Media Policy review

X. Announcements/Miscellaneous

XI. Public Comments

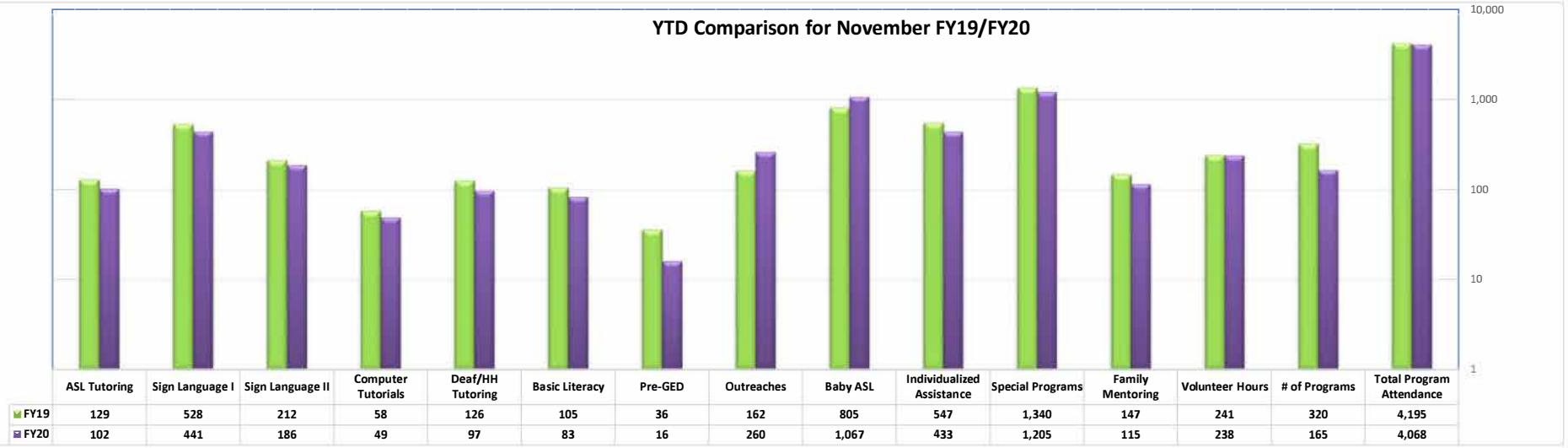
XII. Adjournment

**The next regular board meeting:** Wednesday, February 19, 2020 at PPLC @ 3:30pm.

**Deaf Literacy Center Statistics October 2019- September 2020 (FY20)**

Classes and Events	FY19	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	Aug	Sept	Total
ASL Tutoring	768	49	53											102
Sign Language I	2,675	296	145											441
Sign Language II	1,137	112	74											186
Computer Tutorials	332	30	19											49
Deaf/HH Tutoring	713	53	44											97
Basic Literacy	663	41	42											83
Pre-GED	213	16	14											30
Outreaches	1,434	93	167											260
Baby ASL	5,366	620	447											1,067
Individualized Assistance	3,313	197	236											433
Special Programs	4,920	425	780											1,205
Family Mentoring	847	67	48											115
<b>Volunteer Hours</b>	<b>1,116</b>	<b>114</b>	<b>124</b>											<b>238</b>
<b># of Programs</b>	<b>1,746</b>	<b>165</b>												<b>165</b>
<b>Total Program Attendance</b>	<b>22,941</b>	<b>1,999</b>	<b>2,069</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,068</b>

**YTD Comparison for November FY19/FY20**

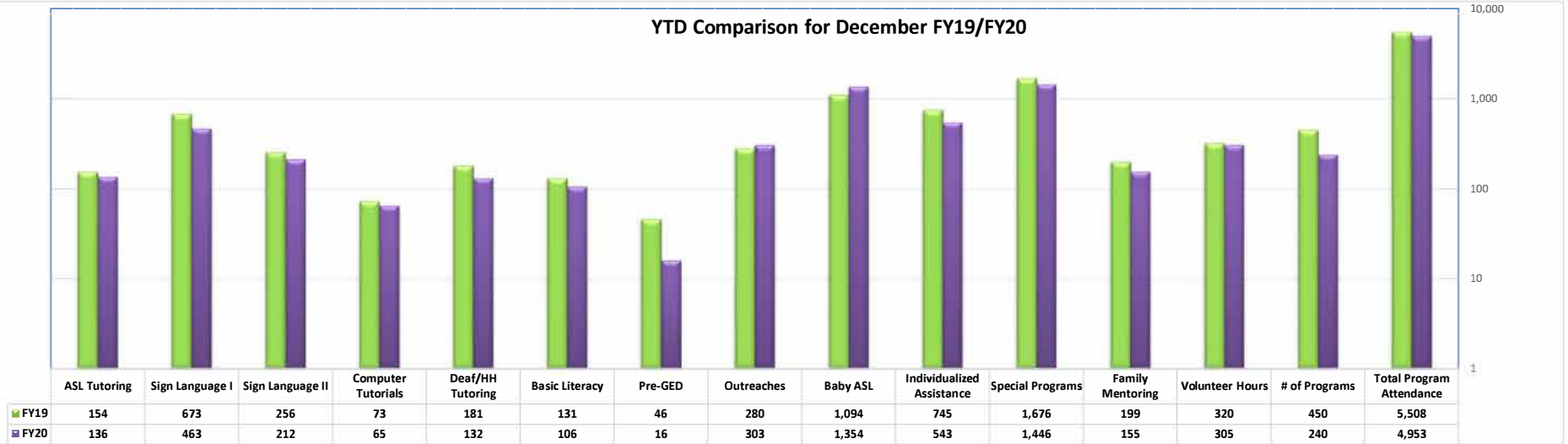


This was a very busy month at DLC. We had another successful year at the annual Signing Santa event at International plaza. Both days (Nov 10 and 17th) were very well attended. Each day included signed stories, music, and a Santa visit. The DEAFinitely Arts and Culture event was outstanding! Deaf artists, storytellers and crafters did an amazing job keeping the participants engaged and captivated. We also sponsored a drum circle at a community Thanksgiving Picnic. Families with Deaf members had a great time playing games, sharing a meal and palyng the drums together. We also began scheduling Holiday storytimes at local schools. UPCOMING EVENTS: Annual Holiday celebration and Safety Harbor Holiday parade. Countywide ASL courses ended this month. All new courses are scheduled for the beginning of January.

**Deaf Literacy Center Statistics October 2019- September 2020 (FY20)**

Classes and Events	FY19	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	Aug	Sept	Total
ASL Tutoring	768	49	53	34										136
Sign Language I	2,675	296	145	22										463
Sign Language II	1,137	112	74	26										212
Computer Tutorials	332	30	19	16										65
Deaf/HH Tutoring	713	53	44	35										132
Basic Literacy	663	41	42	23										106
Pre-GED	213	16	14	8										38
Outreaches	1,434	93	167	43										303
Baby ASL	5,366	620	447	287										1,354
Individualized Assistance	3,313	197	236	110										543
Special Programs	4,920	425	780	241										1,446
Family Mentoring	847	67	48	40										155
<b>Volunteer Hours</b>	<b>1,116</b>	<b>114</b>	<b>124</b>	<b>67</b>										<b>305</b>
<b># of Programs</b>	<b>1,746</b>	<b>165</b>		<b>75</b>										<b>240</b>
<b>Total Program Attendance</b>	<b>22,941</b>	<b>1,999</b>	<b>2,069</b>	<b>885</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,953</b>

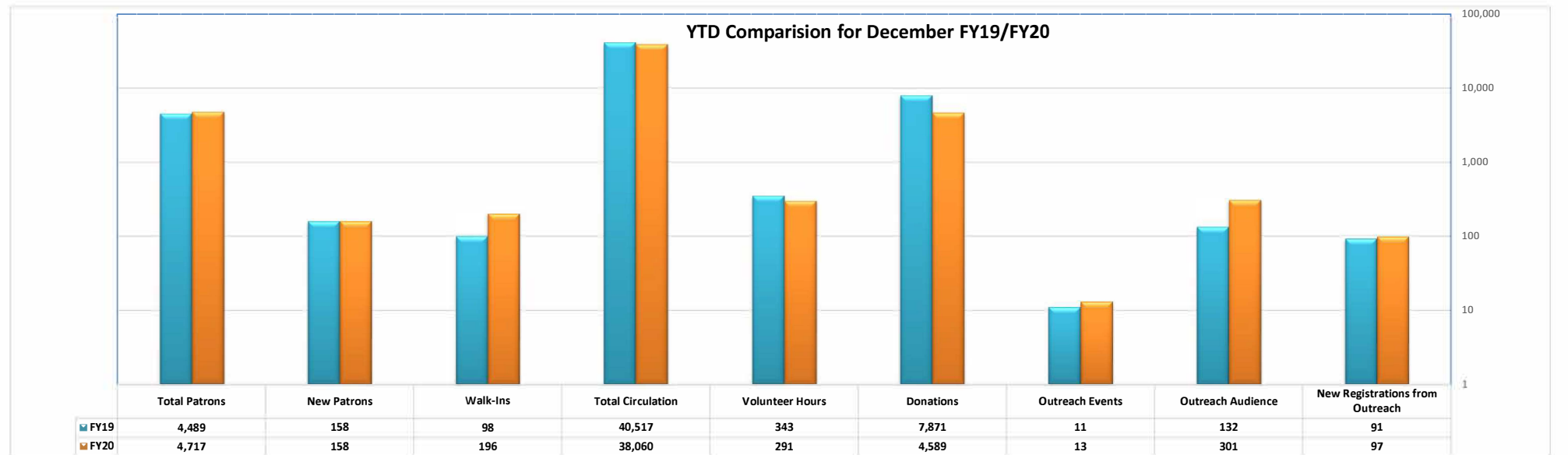
**YTD Comparison for December FY19/FY20**



December was a quiet and short month at DLC. We partnered with FCD to host our 10th annual Holiday Deaf community gathering that included a meal, games, crafts stories, sign music and a visit from Signing Santa. Attendance was over 200. Several DLC staff and volunteers also participated in the City of Safety Harbor Holiday parade (for the 5th consecutive year) this month. We also provided small group holiday activities for afterschool tutoring and mentoring sessions.

UPCOMING EVENTS: Weekly Spring ASL courses at 5 local libraries, Deafies in Drag live fundraising show, Black Deaf History month, Im an author book creating program, Optimist Club speech contests for the Deaf/HH and ASL Spring family celebration.

Talking Book Library Statistics October 2019- September 2020 (FY20)														
Library Usage	FY 19	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	Aug	Sept	Total
Total Patrons	5,022	4,628	4,687	4,717										4,717
New Patrons	697	72	56	30										158
Walk-ins	471	76	72	48										196
Phone Calls	7,264	687	518	522										1,727
<b>Total Circulation</b>	<b>158,154</b>	<b>13,391</b>	<b>12,342</b>	<b>12,327</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>38,060</b>
Digital Book Circulation	122,790	10,195	9,321	9,425										28,941
BARD (Downloaded books)	32,592	2,964	2,802	2,754										8,520
Circulation of other formats	92	8	9	6										23
Interlibrary Loan	2,680	224	210	142										576
Digital Book Copies	80,903	81,409	81,774	82,261										82,261
Items in other formats	974	974	973	973										973
Volunteer Hours	1,355	111	104	76										291
Donations	\$11,529.70	\$3,125.00	\$491.00	\$973.00										\$4,589.00
Outreach	FY 19	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	Aug	Sept	Total
Events	32	7	3	3										13
Audience	476	182	115	4										301
New registrations	451	48	35	14										97



Data extracted from: Florida Division of Blind Services' Bureau of Braille and Talking Books Library ILS; KLAS (11.01.18)