
**PPLC Board of Directors
Agenda
Regular Meeting
Wednesday, April 24, 2019
3:30 p.m.**

- | | |
|--|--|
| <input type="checkbox"/> Karen Roth, Chairperson | <input type="checkbox"/> William B. Horne II |
| <input type="checkbox"/> Doug Lewis, Vice Chairperson | <input type="checkbox"/> Michael Jefferis |
| <input type="checkbox"/> Henry Schubert, Secretary & Treasurer | <input type="checkbox"/> Brian Lowack |
| <input type="checkbox"/> Bill Berger | |
| <input type="checkbox"/> Lynne Faimalie | <input type="checkbox"/> LDAC Representative, Angela Pietras |
| <input type="checkbox"/> Jeffrey P. Gellermann | <input type="checkbox"/> Cheryl Morales, Executive Director |

- I. Call to Order – Chairperson

- II. Roll Call – Martha Frenchek

- III. Minutes of Previous Meeting
 - 1. Minutes of Meeting, March 27, 2019
 - Approval of March 27, 2019 minutes
 - Motion:
 - Second:

- IV. Monthly Financial Committee Report
 - 1. Charles Schwab Greystoke Consulting Report – March, 2019
 - 2. PDR Accountants' Compilation Report - March, 2019

- V. Correspondence

- VI. LDAC Report – Angela Pietras
 - 1. Minutes of LDAC Meeting, February 22, 2019

- VII. Executive Director's Report – Cheryl Morales
 - 1. Building/Admin
 - 2. Countywide Services/Member Libraries

- VIII. Old Business
 - 1. Internal Control Policies

- IX. New Business

- X. Presentation of FY'18 Financial Audit – Sergio Gonzalez and Jacob Laurendeau

- XI. Announcements/Miscellaneous

- XII. Public Comments

- XIII. Adjournment

The next regular board meeting: Wednesday, May 22, 2019 at PPLC @ 3:30pm.

Deaf Literacy Center			
	Program Attendance	Total Programs	Volunteers
March 2019	2,085	161	101
March 2018	1,894	163	66

Talking Book Library			
	Total Circulation	New Patrons	Total Patrons
March 2019	12,187	58	4,705
March 2018	12,809	64	5,739

3 For Me Library Cards - FY19YTD			
New Cardholders FY18	Items Checked Out FY18	New Cardholders FY19	Items Checked Out FY19
1,783	6,017	1,050	4,679

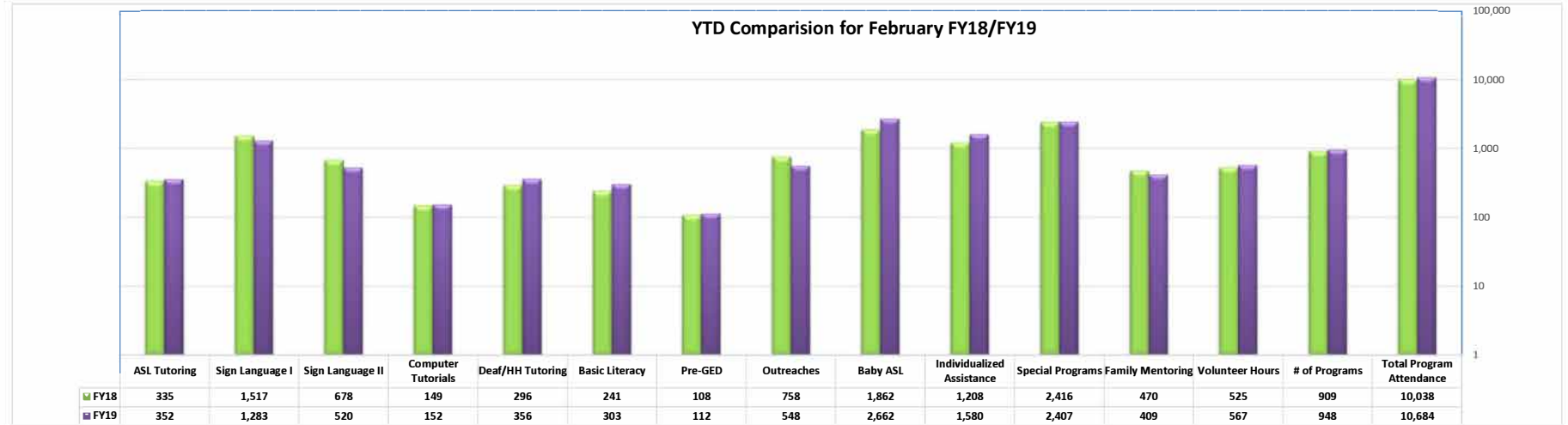
Partnerships

Museum Passes				
Chihuly Collection (Launched 07.18)	385	600	1,123	1,068
Great Explorations Children's Museum (Launched 05.18)	1,637	890	980	1,370
Florida Holocaust Museum (Launched 01.18)	972	1,069	841	915
Henry B. Plant Museum (Launched 02.19)	0	0	63	32
Imagine Museum (Launched 11.18)	0	0	866	1,155
Leepa-Rattner Museum (Launched 02.19)	0	0	245	85
Museum of Fine Arts	1,599	1,590	1,095	1,477

Ukulele Lending Program					
300	70	1,041	138	58	138

Reading With the Rays	
7,316	8,319

Deaf Literacy Center Statistics October 2018- September 2019 (FY19)															
Classes and Events	FY18	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	Aug	Sept	Total	
ASL Tutoring	755	69	60	25	82	64	52							352	
Sign Language I	2,908	294	234	145	209	213	188							1,283	
Sign Language II	1,350	119	93	44	70	96	98							520	
Computer Tutorials	343	30	28	15	25	22	32							152	
Deaf/HH Tutoring	631	43	83	55	49	76	50							356	
Basic Literacy	560	60	45	26	40	78	54							303	
Pre-GED	240	22	14	10	25	24	17							112	
Outreaches	1,561	70	92	118	85	81	102							548	
Baby ASL	4,332	421	384	289	510	523	535							2,662	
Individualized Assistance	2,654	266	281	198	249	273	313							1,580	
Special Programs	5,573	462	878	336	0	183	548							2,407	
Family Mentoring	929	79	68	52	32	82	96							409	
Volunteer Hours	1,105	80	161	79	81	65	101							567	
# of Programs	1,872	168	152	130	165	172	161							948	
Total Program Attendance	22,941	1,935	2,260	1,313	1,622	1,952	2,085	0	0	0	0	0	0	10,684	

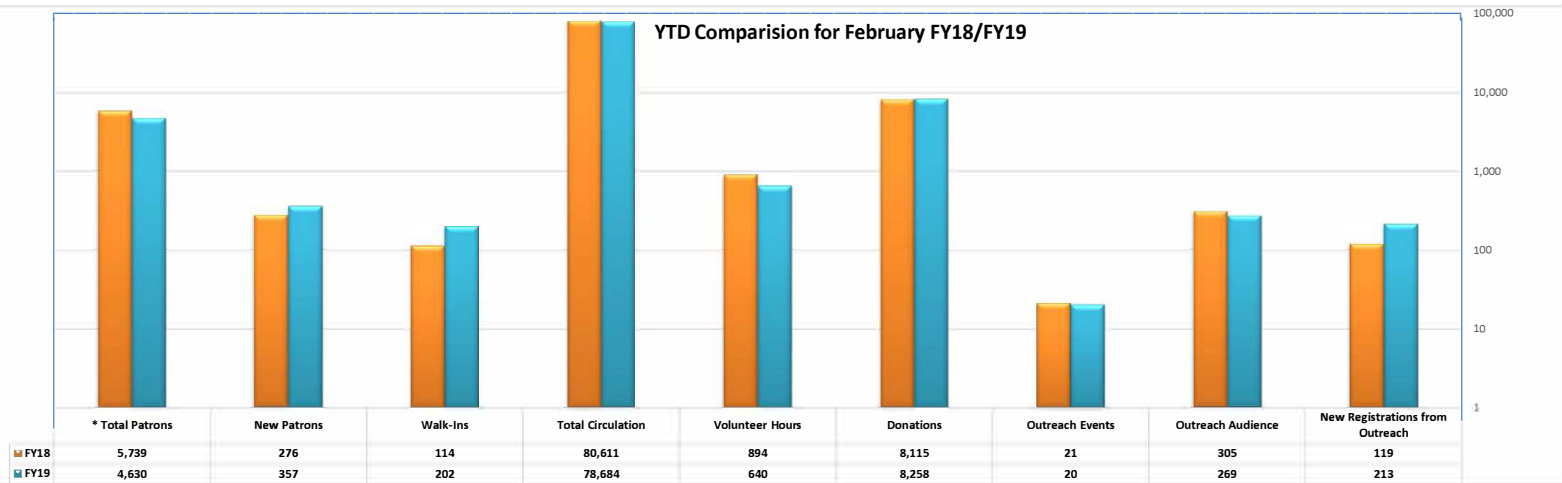


March was busy at DLC. We started the month with an author presentation and book discussion. Charlie and Frog is a mystery that was written by sign language interpreter, Karen Kane. The event was hosted at the Clearwater Barnes and Nobles. We also celebrated both Deaf women and Deaf History this month. Deaf author Sofia Seitchik presented her newly released book Light of Deaf women and shared her writing journey. She also presented a workshop for local Deaf/HH women. The month concluded with the Optimist Club's annual Communication contest for the Deaf/HH. DLC staff and volunteers assisted with recruitment, presenter speeches, event coordination, and incentives! This contest is a partnership between DLC and the St Petersburg Optimist club. ASL classes are still going strong at all 4 satellite centers. Baby ASL was presented at 4 local libraries. DLC staff also worked on grants, new partnerships and local outreaches. Upcoming programs: FSDB Dance Troupe performance, Signing Bunny tales, DLC volunteer recognition, Deaf Magic show.

Talking Book Library Statistics October 2018- September 2019 (FY19)

Library Usage	FY 18	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	Aug	Sept	Total
Total Patrons	4,346	4,415	4,452	4,489	4,540	4,630	4,705							4,630
New Patrons	713	74	47	37	47	94	58							357
Walk-ins	257	26	38	34	39	36	29							202
Phone Calls	7,748	669	640	532	607	453	553							3,454
Total Circulation	160,689	12,927	15,563	12,027	13,792	12,188	12,187	0	0	0	0	0	0	78,684
Digital Book Circulation	130,319	10,499	13,072	9,418	10,945	9,511	9,507							62,952
BARD (Downloaded books)	29,395	2,263	2,293	2,436	2,545	2,429	2,431							14,397
Circulation of other formats	161	5	4	4	6	7	3							29
Interlibrary Loan	814	160	194	169	296	241	246							1,306
Digital Book Copies	73,731	75,990	76,484	76,593	77,523	77,829	78,279							462,698
Items in other formats	975	975	975	975	975	975	975							975
Volunteer Hours	1,734	122	111	110	79	94	125							640
Donations	\$10,782.22	\$3,047.25	\$2,054.00	\$2,770.00	\$106.00	\$122.50	\$158.00							\$8,257.75
Outreach	FY 18	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	Aug	Sept	Total
Events	46	8	1	2	5	4	0							20
Audience	610	64	45	23	94	43	0							269
New registrations	371	46	22	23	51	56	15							213

YTD Comparison for February FY18/FY19



Data extracted from: Florida Division of Blind Services' Bureau of Braille and Talking Books Library ILS; KLAS (02.04.19)
 * Inactive patrons purged in 01.18 and 08.18