
**PPLC Board of Directors
Official Minutes
Board Meeting
Wednesday, November 28, 2018
3:30 pm. @ PPLC**

Karen Roth, Chairman
 Doug Lewis, Vice Chairman
 Henry Schubert, Secretary & Treasurer
 Bill Berger
 Lynne Faimalie
 Jeffrey P. Gellermann

William B. Horne II
 Michael Jefferis
 Brian Lowack

LDAC Representative, Angela Pietras
 Cheryl Morales, Executive Director

I. Call to Order:

Karen Roth, Board Chair called the Board Meeting to order at 3:30 pm.

II. Roll Call:

Martha Frenchek conducted the Roll Call.

Present: Karen Roth, Doug Lewis, Henry Schubert, Bill Berger, Lynn Faimalie, Michael Jefferis, Angela Pietras, and Cheryl Morales. A quorum was represented.

Absent: Jeffrey Gellermann, William Horne, Brian Lowack

Public Attendees: Betcinda Kettells, St. Pete Beach Library Director;
Vincent Tenaglia, Assistant City Manager, City of St. Pete Beach

III. Minutes:

Minutes from October 31, 2018 Annual Meeting were accepted as presented
(**Jefferis/Lewis**).

- IV. Monthly Financial Committee Report:
1. Charles Schwab Greystoke Consulting Report: September/October 2018
 2. PDR Accountants Compilation Report: September/October 2018
Schubert stated Budget reports are in order. Schubert received Pinellas County Investment Policy for review. Schubert will review Investment policy with Largo Finance staff for a shorter version that would be applicable to PPLC.
- V. Correspondence:
Morales announced the East Lake Grand Re-opening on January 20, and distributed invitations to all Board Members.
- VI. LDAC Report ó Angela Pietras
LDAC minutes from September 28, 2018 were reviewed.
Other LDAC topics:
- Youth Service Sig
 - Upcoming meeting -LDAC will vote on \$.25 fine equalization
 - Largo's Bookmobile
 - St. Pete Beach celebrating 50 Years
- VII. Executive Director's Report ó Cheryl Morales
Morales reviewed the following:
1. **Building/Admin.**
 - Two Oak trees removed on 11.27.18
 - Roof work will begin soon
 2. **Countywide Services/Member Libraries**
 - Deaf Literacy Center: 20 Year Anniversary Celebration was a success, and raised \$8,000 in donations
 - Talking Book Library: Monday after Thanksgiving pulled 2800 books
 - Launch of Largo Bookmobile 11.15.18
 - Henry Plant Museum partnership in progress
 - Partnering with Center for Cyber Safety ó will provide training materials and access to online lessons for member Libraries
 - PPLC Technology Coordinator attended the SSDN metadata workshop in Pensacola
 3. **Executive Director Activities**
 - Listed in report
- VIII. Old Business
- **Annual Plan of Service**
Discussed and reviewed the Annual Plan of Service. Board approved the 2019 Annual Plan of Service (**Berger/Lewis**).
 - **PPLC Strategic Plan - update**
After some discussion the Board would like to see revised plan with focus on activities planned during 2019.

IX. New Business:

•□ St. Pete Beach Funding Request

A letter was received from the City of St. Pete Beach requesting an extension for the use of the funds, and to re-purpose the funds for roof repair. Mr. Tenaglia addressed the Board, and there was discussion about the proposal. The Board did not approve the funds to be used for the roof. The Board requested Tenaglia revise the project plan and send a letter to the Board that provides a certain time line with detailed enhancements for review at the January 2019 meeting.

X. Announcements/Miscellaneous:

Roth announced there is no Board Meeting in December. The next Board Meeting is January 23, 2019.

XI. Public Comments:

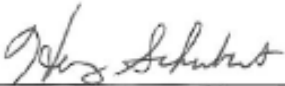
None

XII. Adjournment

The meeting was adjourned at 4:20 pm. **(Berger/Faimalie)**.

The next regular board meeting: January 23, 2019 at PPLC Headquarters @ 3:30 pm.

Submitted by Martha Frenchek, Office Assistant


Henry Schubert, Secretary

1/23/19
Date of Approval