
**PPLC Board of Directors
Official Minutes
Board Meeting
Wednesday, February 27, 2019
3:30 pm. @ PPLC**

Karen Roth, Chairman
 Doug Lewis, Vice Chairman
 Henry Schubert, Secretary & Treasurer
 Bill Berger
 Lynne Faimalie
 Jeffrey P. Gellermann

William B. Horne II
 Michael Jefferis
 Brian Lowack
 LDAC Representative, Angela Pietras
 Cheryl Morales, Executive Director

I. Call to Order:
Doug Lewis, Board Vice Chairman called the Board Meeting to order at 3:30 pm.

II. Roll Call:
Cheryl Morales conducted the Roll Call.

Present: Doug Lewis, Henry Schubert, Bill Berger, Lynn Faimalie, Jeffrey Gellermann, William Horne, Michael Jefferis, Brian Lowack, Angela Pietras, and Cheryl Morales. A quorum was represented.

Absent: Karen Roth, Martha Frenchek.

Public Attendees: Betcinda Kettells, St. Pete Beach Library Director.

III. Minutes:
Minutes from January 23, 2019 Board Meeting were accepted as presented
(Horne/Schubert).

IV. Monthly Financial Committee Report:

1. Charles Schwab Greystoke Consulting Report: January 2019
2. PDR Accountants Compilation Report: January 2019

Schubert announced that all reports are in order, and the committee was working on an Investment Policy to cover trust funds (unrestricted assets). The committee reviewed the draft DLC budget revision presented by Morales.

V. Correspondence:

Schubert received a letter from a patron of one of the member libraries. In the letter the patron complains about contents in the little free library. Morales noted that she forwarded a copy of the letter to the Library Director and the situation is being handled locally.

VI. LDAC Report – Angela Pietras

LDAC minutes from November 30, 2018 were reviewed.

Other LDAC topics:

FRBR implementation and the auto renewal function are both being implemented in the ILS.

VII. Executive Director’s Report – Cheryl Morales

Building Admin.

- Roof work has been completed, though a recent electrical storm created problems with the alarm system. Replacement is being scheduled.

Countywide Services/Member Libraries

- 2 Museum partnerships were launched 2.1.19 -The Henry B. Plant and Leepa Rattner Museums. The addition of these 2 brings the total partners to 7. Morales and Roth met with the Florida Orchestra to discuss partnership opportunities.
- Library Day in Tallahassee was well supported by the FLA and was very successful. Morales noted that she, and the Directors of the Dunedin and Largo public libraries represented Pinellas County. Six of the nine Pinellas delegates were visited. Packets were left with the legislative aides for the other 3, as well as the Governor. A second visit to Tallahassee is being planned for after launch of the draft state budget.

Executive Director Activities

- Listed in report sent via email.

VIII. Old Business

- Revised Strategic Plan

Morales sent out a copy of the current Strategic Plan with minor revision. There was some discussion. Further revisions may take place at each Annual Meeting.

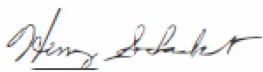
- Revised DLC Budget draft

Morales distributed a revised budget for the DLC, FY’19. Increased donations and increased program offerings are the reason for the revision. After some discussion it was determined that PPLC needed a policy regarding budget revisions. Revised DLC budget was approved (**Horne/Berger**).

- IX. New Business:
- DRAFT Employee Driver Policy
- Morales distributed copies of a draft policy for employee drivers. Some revisions were made, and the revised draft will be distributed prior to the March meeting.
- X. Announcements/Miscellaneous:
None
- XI. Public Comments:
None
- XII. Adjournment
The meeting was adjourned at 4:30 pm. **(Lowack/Schubert)**.

The next regular board meeting: March 27, 2019 at PPLC Headquarters @ 3:30 pm.

Submitted by Cheryl Morales, Executive Director



Henry Schubert, Secretary

3/27/19

Date of Approval