
**PPLC Board of Directors
Official Minutes
Board Meeting
Wednesday, April 24, 2019
3:30 pm. @ PPLC**

Karen Roth, Chairman
 Doug Lewis, Vice Chairman
 Henry Schubert, Secretary & Treasurer
 Bill Berger
 Lynne Faimalie
 Jeffrey P. Gellermann

William B. Horne II
 Michael Jefferis
 Brian Lowack

 LDAC Representative, Angela Pietras
 Cheryl Morales, Executive Director

I. Call to Order:

Karen Roth, Board Chairman called the Board Meeting to order at 3:30 pm.

II. Roll Call:

Martha Frenchek conducted the Roll Call.

Present: Karen Roth, Doug Lewis, Henry Schubert, Lynn Faimalie, Jeffrey Gellermann, William Horne, Michael Jefferis, Angela Pietras, and Cheryl Morales. A quorum was represented.

Absent: Bill Berger, Brian Lowack

Public Attendees: Betcinda Kettells, St. Pete Beach Library Director

III. Minutes:

Minutes from March 27, 2019 Board Meeting were accepted as presented (**Lewis/Horne**).

IV. Monthly Financial Committee Report:

1. Charles Schwab Greystoke Consulting Report: March, 2019
2. PDR Accountants Compilation Report: March, 2019
Schubert stated after reviewing the reports that all is in order.

3. Finance Committee requested a 2:30 meeting on June 26, with Representatives from Greystoke Consulting.
4. Schubert commented the New Investment Policy for Unrestricted Assets has been added to the Agenda. Morales distributed a paper copy of the Draft policy.

V. Correspondence: None

VI. LDAC Report – Angela Pietras

LDAC minutes from February 22, 2019 were reviewed.

Other LDAC topics:

- Circulation Policy updated
- Auto Renewal Running -effective 4.1.19
- Looking into Flipster Digital Magazines

VII. Executive Director’s Report – Cheryl Morales

Building Admin.

- Morales stated everything is going well with the Building. There was a discussion on the 3 platform migration projects that are in progress.

Countywide Services/Member Libraries

- Morales shared highlights on the Countywide Staff Development Day – October 14, 2019 “Libraries Light the Way”. PPLC Board Members are invited to participate.

Executive Director Activities

Morales reviewed the following:

- 4.16.19 – Tallahassee visit with Largo Library Director during the Budget Session and FLA Lobbyist. Met with Senators Brandes and Hooper, Representative Diamond and sat in TED Appropriations Sub-Committee and House Appropriations Committee meetings.
- 4.17.19 - Gulf Beaches Library launched their Book Lending Machine.
- 4.22.19 - Working with USF Grad. student on Video Production.

Upcoming Events

- 5.2.19 – Sherriff’s Advisory Board Grant Award to DLC for \$900

Roth and Morales announced the Countywide Services Coordinator vacancy.

VIII. Old Business

- Internal Control Policies

After some discussion, the Board decided to further review the Internal Control Policies for discussion at the June 26 meeting.

- Investment Policy

The Investment Policy for Unrestricted Assets was presented by Schubert, reviewed

by the Board, and accepted as presented (**Horne/Faimalie**).

IX. New Business: None

X. Presentation of FY'18 Audited Financial Statements:

- Sergio Gonzalez, CPA introduced Jacob Laurendeau, his associate.
- Gonzalez reviewed the FY'18 Financial Statements and reported everything is fine.
- Gonzalez noted that next year PPLC must adopt a new accounting standard update, and the change will be reflected in the audit presentation and disclosures. The Audited Financial Statement was accepted as presented (**Lewis/Horne**).

XI. Announcements/Miscellaneous:

There was an open discussion regarding issues moving forward. Some topics discussed included:

- Centralized Cataloging
- Cost Sharing
- Resource Sharing
- Cooperation
- Governance
- ILA
- Funding

XII. Public Comments:


Betcinda Kettells, St. Pete Beach Library Director thanked the Board for their support on the renovation project.

XIII. Adjournment

The meeting was adjourned at 4:45 pm (**Lewis/Faimalie**).

The next regular board meeting: June 26, 2019 at PPLC Headquarters @ 3:30 pm.

Submitted by Martha Frenchek, Office Assistant


Henry Schubert, Secretary

6/26/19
Date of Approval