
**PPLC Board of Directors
Official Minutes
Board Meeting
Wednesday, June 26, 2019
3:30 pm. @ PPLC**

Karen Roth, Chairman
 Doug Lewis, Vice Chairman
 Henry Schubert, Secretary & Treasurer
 Bill Berger
 Lynne Faimalie
 Jeffrey P. Gellermann

William B. Horne II
 Michael Jefferis
 Brian Lowack
 LDAC Representative, Angela Pietras
 Cheryl Morales, Executive Director

I. Call to Order:
Karen Roth, Board Chair called the Board Meeting to order at 3:30 pm.

II. Roll Call:
Cheryl morales conducted the roll call.

Present: Karen Roth, Doug Lewis, Henry Schubert, Bill Berger, Lynn Faimalie, Jeffrey Gellermann, William Horne, Michael Jefferis, Brian Lowack, Angela Pietras, and Cheryl Morales. A quorum was represented.

Public Attendees: Betcinda Kettells, St. Pete Beach Library Director

III. Minutes from April 24, 2019 Board Meeting were accepted as presented **(Lewis/Jefferis)**.

IV. Monthly Financial Committee Report:

1. Charles Schwab Greystoke Consulting Report – April, May 2019
2. PDR Accountants Compilation Report – April, May 2019
Schubert stated all Budget Reports are as expected.
3. Investment update: Meeting with Greystoke Representatives
Shubert shared highlights on meeting with broker:
 - Reviewed performance of the past year
 - Discussed a simplified Investment Policy
 - Will send information regarding managing CD investments

Shubert commented on the additional funds in trust for the Talking Book Library.
The committee will investigate investment strategies.

V. Correspondence:

None

VI. LDAC Report – Angela Pietras

LDAC minutes from March 29, April 26, 2019 were reviewed.

Other LDAC topics:

- Discussion on Overdrive collection development changes
- Circulation Policy revisions completed
- New meeting schedule will be the 2nd Monday of each month

VII. Executive Director's Report – Cheryl Morales

Building / Admin.

- Two Platform migration projects completed: Mobile app and Pinellas Memory
- Countywide Services / Member Libraries**
- Changes to the Museum Pass program: Chihuly Collection has withdrawn, Tampa Bay History Center will be added.

Executive Director Activities

- Morales distributed Report
- Countywide Service Coordinator start date is August 5

VIII. Old Business

- Internal Control Policies

The Board reviewed and approved the draft Internal Control Policies with minor edits
(**Horne/Schubert**).

IX. New Business:

- The LEX (Lealman Exchange)

Discussion on PPLC Proposal for Partnership with Pinellas County. The LEX walk-in

computer lab will be the venue for issuing PPLC / LEX cards. PPLC / LEX card access includes only online resources that are shared across the county. Participants will be encouraged to visit a PPLC Member Library to gain a full access account. After some discussion, the Board approved the proposal as a 6-month pilot project. Continuation of the partnership will be determined by outcomes after 6 months **(Berger/Lowack)**.

X. Announcements/Miscellaneous:

Roth reminded everyone the next meeting will be in August. Roth commented that both BCC-appointed community member terms will end September 30th. Both Roth and Faimalie indicated they intend to apply for re-appointment.

XI. Public Comments:


Betcinda Kettells, St. Pete Beach Library Director announced St. Pete. Beach is the first Library in Pinellas County to offer Kanopy Streaming Video service.


XII. Adjournment

The meeting was adjourned at 4:52pm **(Horne /Berger)**.

The next regular board meeting: August 28, 2019 at PPLC Headquarters @ 3:30 pm.

Submitted by Martha Frenchek, Office Assistant


Henry Schubert, Secretary


Date of Approval