
**PPLC Board of Directors
Official Minutes
Board Meeting
Wednesday, August 28, 2019
3:30 pm. @ PPLC**

Karen Roth, Chairman
 Doug Lewis, Vice Chairman
 Henry Schubert, Secretary & Treasurer
 Bill Berger
 Lynne Faimalie
 Jeffrey P. Gellermann

William B. Horne II
 Michael Jefferis
 Brian Lowack

 LDAC Representative, Angela Pietras
 Cheryl Morales, Executive Director

I. Call to Order:

Karen Roth, Board Chair called the Board Meeting to order at 3:30 pm.

II. Roll Call:

Martha Frenchek conducted the Roll Call.

Present: Karen Roth, Doug Lewis, Henry Schubert, Bill Berger, Lynn Faimalie, William Horne, Brian Lowack, Angela Pietras, and Cheryl Morales. A quorum was represented.

Public Attendees:

None

III. Introduction of Countywide Services Coordinator -Cheryl Morales

Morales noted that the person she planned to introduce is no longer with PPLC. The term of employment was three weeks.

IV. Minutes from June 26, 2019 Board Meeting were accepted as amended **(Lewis/Faimalie).**

V. Monthly Financial Committee Report:

1. Charles Schwab Greystoke Consulting Report – June, July 2019
2. PDR Accountants Compilation Report – June, July 2019
Schubert stated all financial reports are in order. Schubert commented the committee has decided to start a process in selecting a new Financial Advisor for PPLC. PPLC will have to send out a solicitation. City Mangers were asked to send a sample solicitation to Morales if their city has a sample that could be adapted.

VI. Correspondence:

None

VII. LDAC Report – Angela Pietras

LDAC minutes from May 31, 2019 were reviewed.

Other LDAC topics:

- Overdrive adjustments
- Clean-up on old catalog records
- Program Awards
- Summer Reading – busy all summer
- Susan Hurley from Oldsmar will be replacing Betcinda Kettells as the LDAC Liaison to the Board on 10.19.19
- June and July meetings were cancelled

VIII. Executive Director’s Report – Cheryl Morales

Building / Admin.

- Working on website migration
- Copier lease migrated from Minolta to Toshiba
- Vetting companies for paving parking lot and fence replacement. Discussed other CIP focus areas

Countywide Services / Member Libraries

- September is National Library Card Month! Morales distributed program guide from the Largo library with Largo’s Mayor on the cover. He is holding a giant PPLC card.
- Museum Update: Dunedin History Museum and Tampa Bay Center launch 9.10.19
- Partnership with The Florida Orchestra: Ticket vouchers 50 each Library/2 per Library card
- Update on Libraries Light the Way (LLTW) 10.14.19: the first countywide staff development day; Hilton Carillon, 350 participation. Requesting proposal for Program presenter

Executive Director Activities

- Morales is focused on LLTW Countywide Development Day activities.

IX. Old Business:
None

X. New Business:

- ED Evaluation

Roth stated will be sending out an email within a few weeks.

- Policy Review – Fixed Asset Disposal

Additions were discussed, and a revised draft will be reviewed at the next meeting.

- Board Meeting Schedule for FY'20

After some discussion all agreed to the Draft Board Meeting schedule for FY'20. There was also discussion about the annual meeting. It was decided that in lieu of an annual meeting, the annual report will be presented at the October 30th meeting and will be posted to the PPLC website.

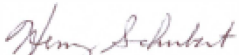
XI. Announcements/Miscellaneous:
None

XII. Public Comments:
None

XIII. Adjournment
The meeting was adjourned at 4:17 pm. **(Lewis/Berger)**.

The next regular board meeting: September 25, 2019 at PPLC Headquarters @ 3:30 pm.

Submitted by Martha Frenchek, Office Assistant


Henry Schubert, Secretary

9/25/19
Date of Approval