

**Pinellas Public Library Cooperative
Library Directors Advisory Council
Regular Monthly Meeting
APPROVED MINUTES
October 12, 2020 – Meeting Location: Zoom Virtual Meeting**

LDAC Member Attendance:

- Jen Obermaier, Clearwater
- Phyllis Gorshe, Dunedin
- Lois Eannel, East Lake
- ✓ Vince Gadrix, Gulf Beaches (Chair)
- ✓ Dave Mather, Gulfport
- ✓ Casey McPhee, Largo
- ✓ Susan Hurley, Oldsmar
- ✓ Gene Coppola, Palm Harbor
- ✓ Angela Pietras, Pinellas Park
- ✓ Lisa Kothe, Safety Harbor
- ✓ Betcinda Kettells, St. Pete Beach
- Mika Nelson, St. Petersburg
- Lorie Tonti, Seminole
- ✓ Cari Rupkalvis, Tarpon Springs

PPLC Staff Attendance:

- ✓ Cheryl Morales, PPLC Executive Director
- ✓ David Stoner, PPLC Technology Coordinator
- ✓ Gary Earl, PPLC Countywide Services Coordinator

Other Guests:

- ✓ Susan Schuler, East Lake Library

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1. Vince called the meeting to order at 2:03 p.m.
 2. **Roll Call** – Jen Obermaier, Phyllis Gorshe, Gene Coppola, Lois Eannel, and Mika Nelson were not in attendance at the time of roll call. Jen and Phyllis arrived late. Susan Schuler served as East Lake's representative.
 3. **Approval of September 2020 Minutes** – Motion made by Lisa, seconded by Casey; approved.
 4. **SIG Meeting Reports**
 - A. **Adult Services** – Casey – The primary point of interest was how to count virtual programming statistics.
 - B. **Circulation** – Lisa – Betcinda had expressed concern about lending of high demand and new items through Homebound services; general agreement was that libraries should only lend these materials if they can observe due dates.
 - C. **Youth Services** – Angela – Minutes of meeting available. Lorie, Lois, and Angela will rotate in as liaison.
 5. **Old Business – None**
 6. **New Business**
 - A. **State Report** – Phyllis – double-checked on how/where PPLC would be entering data on libraries' behalf; Cheryl responded that the data provided by PPLC would not be updated in each individual library's log-in but would be reported to the State. Gary added that PPLC intended to share spreadsheets so that libraries can see what was reported for all locations.
 - B. **Functionality of Enterprise log-in versus Overdrive log-in** – David M – Some patrons have only logged in via Enterprise, which offers limited snapshot of Overdrive activity. Patrons need to log in to Overdrive or Libby to suspend holds and have full functionality.
 - C. **Elimination of Overdue Fines** – LDAC clarified with Cheryl if PPLC would require a unanimous vote to implement software changes since that had been the case with previous efforts to reduce

overdue fine rates; East Lake and Palm Harbor indicated that they do not intend to vote in favor but that they accept implementation if that is the majority's position. Given this, Cheryl stated that a majority vote would be acceptable. The fine-free committee was asked to draft some specifics before the November vote. Repeated discussion and consensus that stakeholders want measures in place to motivate returns and to prevent wait times for requested items from being prolonged.

- i. Start date (October 1, 2021)
- ii. Renewals – total number allowed; all auto or any patron-initiated?
- iii. Applies to all collections/items? Some wonder about adjusting circ rules on some collections to keep timeframes in check
- iv. Account blocking – suspend borrowing privileges, holds, and/or database access when materials overdue? How overdue? David Stoner advised that he'll need to check what can be implemented in Sirsi. Consensus not to interfere with general PC/Internet access.
- v. Billing Timeline – accelerate or maintain?
- vi. Item limits – reduce or maintain?
- vii. Pre-existing fines – lost and damage charges versus overdue fines

D. Status Check on Programming – No libraries have committed to resume a regular in-person programming schedule. Largo has large rooms so has done some small adult programs but has no plans for youth or teen programming.

E. Status Check on Volunteers and Covid Screening for Public – Pinellas Park has allowed some teen volunteers to resume; Largo's Friends have resumed shop hours. Seminole still required to perform temperature screening on public.

7. **PPLC Topics** – Cheryl inquired if there were any questions regarding the State report, invoicing, or Sirsi. There were none.

8. **PPLC Board Meeting - LDAC Chair Report**– Susan stated that the board had inquired when the museum pass program will resume and that 2021 board meeting dates were set.

9. **Public Comment: None**

10. **Announcements from PPLC Libraries (10 minutes):**

Clearwater – Renovation of Main Library postponed; still remaining closed; upcoming Nov. 19 City Council vote.

Dunedin – Restoring Saturday hours; reducing to one daily closure

Safety Harbor – October 17 Literary Yard Sale scheduled in library parking lot

St. Pete Beach – Tentative plans to return to renovated building in January 2021.

11. **Adjournment:** Motion made by Vince and the meeting adjourned at 3:03 p.m.

Next LDAC meeting: Monday, November 9 at 2:00 p.m.

Location: Zoom Virtual Meeting

Important Vote: Eliminating overdue fines

Respectfully submitted,
Angela Pietras, LDAC Secretary