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**PPLC Board of Directors  
Official Minutes  
Board Meeting  
Wednesday, January 27, 2021  
3:30 pm. @ PPLC**

Karen Roth, Chairman  
 Doug Lewis, Vice Chairman  
 Henry Schubert, Secretary & Treasurer  
 Bill Berger  
 Lynne Faimalie  
 Jeffrey P. Gellermann

William B. Horne II  
 Michael Jefferis  
 Brian Lowack

LDAC Representative, Vince Gadrix  
 Cheryl Morales, Executive Director

I. Call to Order:  
Karen Roth Chairman called the Board Meeting to order at 3:30 pm.

II. Roll Call:  
Martha Frenchek conducted the Roll Call.

Present: Karen Roth, Doug Lewis, Henry Schubert, Bill Berger, Lynn Faimalie (via conference phone), Jeffrey Gellermann, William Horne, Brian Lowack, Vince Gadrix, and Cheryl Morales. A quorum was represented.

Absent: Michael Jefferis

Public Attendees: Alex Rey, City Manager of St. Pete Beach;  
Nancy Bostock, City of St. Pete Beach

III. Minutes from November 18, 2020 Board Meeting were accepted as presented **(Schubert/Horne)**.

IV. Monthly Financial Committee Report:

1. Charles Schwab Greystoke Consulting Report: November/December 2020
2. PDR Accountants Compilation Report: November/December 2020.

Schubert commented that all reports are in order. The Committee will meet with Level 4 specialists during the process of developing the Investment Services Plan (ISP).

V. Correspondence:

Morales presented the following correspondence to the Board.

- Thank you, card, addressed to the Board from St. Pete Beach Library
- Email received from patron feeling harassed for not wearing a mask
- Email received from Department of Health (DOH) in Pinellas County regarding the Opioid intervention program. DOH is offering training and supplies to the Libraries. Morales forwarded email to Library Directors
- Email received about Dolly Parton Book Club for young readers, Morales forwarded to Library Directors

VI. Executive Director's Report – Cheryl Morales

**Building / Admin.**

- Water fountain pipe leaked (scheduled removal of 2 fountains)
- Conflict of Interest Policy
- Strategic Plan 2021 – 2025 draft

**Countywide Services / Member Libraries**

- Reports included in agenda packets
- Fine free policy details are being defined
- Video production underway for Early Literacy.
- Discussion on Indian Rocks Beach reciprocal borrower status

**Executive Director Activities**

- Meetings and activities listed in report

VII. Old Business:

1. FY'21 Budget revision – fund balances from FY'20

After some discussion the FY'21 revised Budget was approved unanimously

**(Berger/Schubert)**

2. Conflict of Interest Policy – review draft

Tabled to February Meeting

VIII. New Business:

1. City of St. Pete Beach officials outlined concerns including \$100 Annual Non-Resident card fee:

Alex Rey, City Manager of St. Pete Beach and Nancy Bostock, Strategic Partnership Coordinator for the City of St. Pete Beach presented concerns to the Board. They recommend reviewing the annual non-member fee card structure. Roth thanked Rey and Bostock for their presentation and further discussion was tabled for a date TBD.

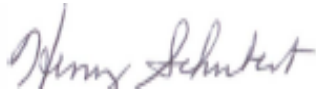
Rey announced the library will be moving back into the newly renovated permanent location very soon.


2. Draft Strategic Plan 2021-2025 was reviewed. After a brief discussion, one change was made, and the revised draft will be presented at the next meeting.

- IX. LDAC Report – Presented by Vince Gadrix  
LDAC minutes from November 9, 2020 were reviewed.  
Other LDAC topics:  
Official fine free vote majority voted for it. Implementation date is scheduled for October 1, 2021.
  
- X. Announcements/Miscellaneous:  
Land Conversation  
Morales advised the Board that the owner of the Duplex adjacent to the property on the north is interested in purchasing 25 - 30 feet of the lot for residential development. The owner will create and submit a proposal to the Board. Morales and the Board viewed the area. The Board agreed to consider the proposal when received.
  
- XI. Public Comments:  
None
  
- XII. Adjournment:  
Roth adjourned the meeting at 5:00 pm.

**The next regular board meeting: Wednesday, February 24, 2021 at PPLC @ 3:30 pm.**

*Submitted by Martha Frenchek, Office Assistant*

  
Henry Schubert, Secretary

  
Date of Approval