

**Pinellas Public Library Cooperative
Library Directors Advisory Council
Regular Monthly Meeting
OFFICIAL MINUTES
February 8, 2021– Meeting Location: Zoom Virtual Meeting**

LDAC Member Attendance:

- ✓ Jen Obermaier, Clearwater
- ✓ Phyllis Gorshe, Dunedin
- ✓ Lois Eannel, East Lake
- ✓ Vince Gadrix, Gulf Beaches (Chair)
Dave Mather, Gulfport
Casey McPhee, Largo
Susan Hurley, Oldsmar
- ✓ Gene Coppola, Palm Harbor
- ✓ Angela Pietras, Pinellas Park
- ✓ Lisa Kothe, Safety Harbor
Betcinda Kettells, St. Pete Beach
- ✓ Mika Nelson, St. Petersburg
- ✓ Lorie Tonti, Seminole
- ✓ Cari Rupkalvis, Tarpon Springs

PPLC Staff Attendance:

- ✓ Cheryl Morales, PPLC Executive Director
- ✓ David Stoner, PPLC Technology Coordinator
- ✓ Gary Earl, PPLC Countywide Services Coordinator

Other Guests:

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1. Vince called the meeting to order at 1:12 p.m.
 2. **Roll Call** – Members present to create a quorum included Jen Obermaier, Phyllis Gorshe, Lois Eannel, Vince Gadrix, (Chair), Gene Coppola, Angela Pietras, Lisa Kothe, Mika Nelson, Lorie Tonti, and Cari Rupkalvis. Libraries not represented at today’s meeting were Gulfport, Largo, Oldsmar, and St. Pete Beach.
PPLC Staff in attendance: Cheryl Morales, Gary Earl, and David Stoner.
 3. **Approval of January 2021 Minutes** – Motion made by Phyllis to approve with corrections; seconded by Lisa. Minutes approved.
 4. **SIG Reports**
 - A. **E-Content** – Jen noted that this committee was scheduled to meet on February 18.
 - B. **YS Sig** – Angela repeated that Bronwyn McCarthy is the new liaison for Pinellas County Schools and mentioned that there was lots of contact info exchange that could possibly be centralized to better track our engagement with Pinellas County Schools.
 - C. **Circulation Sig** – Lisa offered that meeting minutes had been distributed.
 5. **Old Business**
 - A. **New Item Type** Lois motioned for the creation of an additional item type “Realia” to include those items their libraries wish to exclude from fine-free consideration. Gene seconded the motion. Discussion that while libraries originally had been instructed that exceptions to majority policy would require manual assessment of fines, PPLC indicated that this exception would be allowed. The item types being reassigned to “Realia” will not be eliminated. Motion approved.
 - B. **Batchloading to Update OCLC Records** – Phyllis revisited the topic of batchloading to clarify if individual libraries could pursue it. Cheryl briefly reviewed the challenge of limited vendors and the lessened priority to take this on as a PPLC project since not all

member libraries offer interlibrary loan service through OCLC. Those interested in pursuing can reach out to Phyllis for her vendor contact.

6. New Business

- A. Covid Vaccination Sign-Ups** – Broad discussion about how member libraries are assisting with vaccination sign-ups. As with other online activities, some users require extensive assistance. Discussion covered the usual concerns of whether staff should be entering sensitive data for users, identity theft, etc. No motion put forth on the matter.
- B. Overdrive Budget Allocations** – In response to a patron complaint about loan periods in Overdrive, Cheryl suggested that more funds be directed to audio to help with demand, proposing equal spending on audio and ebook formats. LDAC reviewed loan period default options. General consensus was that the overall budget results in unavoidable shortcomings. LDAC preferred to let the E-Content Sig discuss the matter at its upcoming meeting and will await its recommendation.
- C. Migration of RB Digital Magazines to Overdrive** – Cheryl reminded LDAC that the content transfer had taken place. Phyllis presented a list of feedback from Dunedin; others are encouraged to add input before Cheryl sends the list to Overdrive.

7. PPLC Topics

- A. Sprowls “New World Initiative” Update** – Input received from member libraries regarding offerings relevant to early learning and literacy was generous; relevant parties working to consolidate and put together presentation.
- B. Courier Issues** –Cheryl reports fewer complaints since vendor added a third vehicle.

8. PPLC Board Meeting - LDAC Chair Report– Vince reported that St. Pete Beach’s City Manager and a St. Pete Beach finance representative addressed the PPLC Board about concerns with the structure of the fee card system. LDAC did not inquire for details.

9. Public Comment: None

10. Announcements from PPLC Libraries

- Clearwater** – Preparing to use Beanstack software for reading programs. City Manager Bill Horne announced retiring in June.
- Pinellas Park** – not renewing Miss Humblebee’s Academy due to lack of use.
- Safety Harbor** – Subscribing to Miss Humblebee’s Academy. Pursuing RFID.
- Seminole** – Subscribing to Kanopy; limit will be 3 videos per month, 2 Great Courses.
- St. Pete** – Closure of Main Library anticipated in the near future; building must be emptied for renovations.

11. Having reached the end of the agenda, Vince adjourned the meeting at 2:14 p.m.

**Next LDAC meeting: Monday, March 8, 2021 at 1:00 p.m.
Location: Zoom**

Respectfully submitted,
Angela Pietras, LDAC Secretary