

**Pinellas Public Library Cooperative
Library Directors Advisory Council
Regular Monthly Meeting
OFFICIAL MINUTES
June 14, 2021– Meeting Location: Zoom Virtual Meeting**

LDAC Member Attendance:

- ✓ Jen Obermaier, Clearwater
- ✓ Phyllis Gorshe, Dunedin
- ✓ Lois Eannel, East Lake
- ✓ Vince Gadrix, Gulf Beaches (Chair)
Dave Mather, Gulfport
Casey McPhee, Largo
- ✓ Susan Hurley, Oldsmar
- ✓ Marisa Steuer, Palm Harbor
- ✓ Angela Pietras, Pinellas Park
- ✓ Lisa Kothe, Safety Harbor
- ✓ Betcinda Kettells, St. Pete Beach
Mika Nelson, St. Petersburg
Lorie Tonti, Seminole
- ✓ Cari Rupkalvis, Tarpon Springs

PPLC Staff Attendance:

- ✓ Cheryl Morales, PPLC Executive Director
- ✓ David Stoner, PPLC Technology Coordinator
Gary Earl, PPLC Countywide Services Coordinator

Other Guests:

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1. Vince called the meeting to order at 1:06 p.m.
 2. **Roll Call** – Members present to create a quorum at the time of roll call included Jen Obermaier, Phyllis Gorshe, Lois Eannel, Vince Gadrix, (Chair), Susan Hurley, Angela Pietras, Lisa Kothe, Betcinda Kettells, and Cari Rupkalvis. Marisa Steuer, Head of Youth Services, was the proxy representative for Palm Harbor. Libraries not represented by voting members at the time of roll call were Gulfport, Largo, St. Petersburg, and Seminole. Lorie Tonti and David Mather logged in at 1:10 pm. Casey McPhee logged in at 1:30 pm, and Mika Nelson logged in at 1:52 pm. Lorie Tonti logged off early at 1:52 pm. PPLC staff members in attendance were Cheryl Morales and David Stoner.
 3. **Approval of April 2021 Minutes** – Motion made by Phyllis to approve with correction; seconded by Jen. Minutes approved.
 4. **SIG Reports** – Nothing significant reported – cancellations, postponements, etc.
 5. **Old Business - Updates on hours of operations, status of in-person programming, volunteers, etc.** was varied. A few locations are offering limited in-person programming now, and some have opened meeting and study spaces. Overall, a staggered pace on all things around the county with September sounding like the consensus month when everything will most closely resemble pre-Covid operations.
 6. **New Business**
 - A. Location of Future LDAC Meetings – General consensus to hold August meeting via Zoom and consider a hybrid meeting after that. Cheryl indicated that LDAC would be allowed to use the PPLC facility for in-person meetings if desired.

- B. Palm Harbor Request for New Item Type** – Adding a second off-site lending library and wants to be able to differentiate usage of the same item type at differing locations. Angela reminded that LDAC had previously stated a desire to reduce the number of item types if they are the same as others except for location, reminding that reports can be run by location. Angela made a motion to approve the new item type; there was no second. David Stoner will work with Palm Harbor to see if there is alternative way to collect desired data.
- C. Sirsi Software Customization to Reduce Items Sent in Courier** – Betcinda pointed out her observations that alternative formats of same title are often on-shelf at a patron’s desired pick-up library. She inquired if Sirsi could tweak settings to allow for on-site alternatives to be more easily identified by patrons, pointing out likely improvements in patron wait times and possible cost savings in courier costs. Cheryl will have David Stoner investigate the idea.

7. PPLC Topics

- A. Courier** –Cheryl informed LDAC that PPLC could no longer piggyback on the statewide courier contract and that PPLC would be issuing an RFP for courier service soon. PPLC is analyzing intralibrary loan data and mentioned that libraries with few items needing transport may not receive deliveries as frequently under the new contract. She also pointed out that libraries may need to be more conscious of which bins are loaded with red and blue bags versus orange bags, since there may be two separate courier services. This change will likely take effect in September when the current courier contract expires.
- B. Data Integrity**– Cheryl highlighted the ongoing concerns about accuracy and consistency in patron and bibliographic records. She reviewed that David Stoner is still working with “Patron Point” to compare Sirsi address data to the County’s GIS data for stat class verification. Cheryl also mentioned that PPLC has eliminated the Talking Books outreach position and reduced another full-time position to part-time to be able to prioritize personnel funds for a “Data Integrity Director” who would work with relevant Sigs to fine-tune procedures for data entry and better adherence to existing standards.
- C. PPLC Program Guide** – will resume in September to promote in-person as well as online programing. Feature articles from member libraries always welcome.
- D. Museum Pass Program** – Cheryl reviewed that participating partner museums had needed some time to recover financially from Covid-related closures but that checkouts of museum passes can resume on August 1. Cheryl also announced that the James Museum of Western & Wildlife Art will be joining the program. PPLC will send the display cards for the James when they are ready.
- E. Teen Mosaic** – Cheryl encouraged promotion of submissions to this publication which will be taken now through September 1. For details and/or to view past editions, visit <https://pplc.us/mosaic>.
- F. Reading with the Rays** – Quick review that the program is online again this summer.
- G. Bibiotecha Demo** – Cheryl asked if LDAC wished to accept a request from Bibiotecha to speak to the group at its August meeting. General consensus was 15 minutes.

- 8. PPLC Board Meeting - LDAC Chair Report**– Cheryl reported that two board members are leaving due to retirements and career changes. One is an ex-officio member and one is a Pinellas County representative, so the governing agencies will determine who replaces them.

9. Public Comment: none

10. Announcements from PPLC Libraries – General brief discussion about library construction grants and the recent lack of funding for them; Safety Harbor, Pinellas Park, St. Petersburg, and Tarpon Springs are all vying for one of the grants. Smaller \$10,000-50,000 grants available through IMLS were mentioned by Phyllis for technology needs; a few libraries expressed interest in outdoor solar charging stations for small electronics in the event of power outages.

11. Having reached the end of the agenda, Vince **adjourned the meeting at 2:26 p.m.**

**Next LDAC meeting: Monday, August 9, 2021 at 1:00 p.m.
Location: Zoom**

Respectfully submitted,
Angela Pietras, LDAC Secretary