
**PPLC Board of Directors
Official Minutes
Board Meeting
Wednesday January 26, 2021
3:30 pm. @ PPLC**

Karen Roth, Chairman
 Michael Jefferis, Vice Chairman
 Henry Schubert, Secretary & Treasurer
 Michael Delk
 Lynne Faimalie
 Jeffrey P. Gellermann

Brian Lowack
 Chris Moore

Cheryl Morales, Executive Director
 Martha Frenchek, Recording Secretary
 Betcinda Kettells, LDAC Liaison

I. Call to Order:
Karen Roth Chairman called the Board Meeting to order at 3:35pm.

II. Roll Call:
Martha Frenchek conducted the Roll Call.

Present: Karen Roth, Michael Jefferis, Henry Schubert, Michael Delk, Lynne Faimalie (via Conference Call), Brian Lowack, Betcinda Kettells and Cheryl Morales. A quorum was represented.

Absent: Jeffrey Gellermann, Chris Moore

Guests: Bart Diebold -City Manager, Pinellas Park
Angela Pietras -Leisure Services Administrator, Pinellas Park

III. Minutes from December 1, 2021, Board Meeting were accepted as presented (**Lowack/Jefferis**).

IV. Monthly Financial Committee Report:
1. Level Four Management Report: December 2021
2. PDR Account Accounting Financial Report: December 2021
Schubert commented had a brief Financial Committee Report. Reviewed the Investment Reports from Level 4 and reported the Market is down. Reviewed Budget Reports and all is well.

V. Correspondence:

Roth and Morales presented 2 emails challenging books primarily the LGBTQ topic. The Board agreed they do not control or make policies for the libraries. After further discussion the Board has decided to review a DEI (Diversity, Equity, and Inclusion) Policy to be added to the PPLC Manual in the Public Services section of the PPLC Policy Manual. Morales will work with an LDAC Ad Hoc Committee to draft a short statement to be presented to the Board.

VI. Executive Director's Report - Cheryl Morales

1. Building / Admin.

- Mentioned courier migration. -see Old Business
- Flat roof replacement -contract updated sent via email
- Building issues:
 - 12.8.21 water meter reader reported leak
 - 12.9.21 Leak Hero located leak
 - 12.14.21 water main total replacement completed with copper pipe
 - 12.15 and 12.21 - power out in ½ of the building (citywide issue)
 - 12.28.21 - severed reclaimed water pipe replaced

2. Countywide Services / Member Libraries

- DLC, TBL reports included in agenda packet

3. Executive Director Activities

- 12.2.21 Cooperative Library Directors call
- Citrus County Commission held 4-hour hearing regarding book banning
- 12.7-8.21 Annual Library Directors Meeting in Tallahassee
- 12.10.21 TBLC Board Meeting
- 1.4.22 Moms for Liberty complaint filed with Pinellas County Commission (sent via email) regarding book banning
- 1.18.-19.22 Legislative Library Day in Tallahassee
- 1.24.22 - Courier selection committee meeting

4. Upcoming

- 1.28.22 Pinellas Floodplain Management mtg.
- 1.28.22 Doug Lewis's farewell 5:30-8:00pm @ PWOC
- 2.23 PRELC meeting (in-person)
- 2.21 ALA National Advocacy Network Mtg.

VII. Old Business:

1. Courier Selection

Morales reviewed the Courier Proposal and committee ratings.

Received 3 bids in total. Morales commented they have a few more questions to ask the leading company. Roth commented that we should have a contract in place in a couple of weeks.

Effective date April 1, 2022

The Board unanimously approved Roth sign the contract with selected company **(Lowack/Shubert)**.

2. ARPA grant/COHS Contract

High School Diploma and Career Certificate program grant program. The Board unanimously approved the ARPA grant/COHS contracts **(Jefferis/Schubert)**.

VIII. New Business:

1. BCC Legislative Agenda process – Brian Lowack

Lowack explained the process of developing the county’s advocacy platform. Lowack will recommend adding public libraries to the Legislative Agenda under Guiding Principles next year.

2. New Partnership with Heritage Village

Morales commented on a New Partnership with Heritage Village. PPLC is working with Heritage Village staff to digitize their collection. An LSTA grant proposal may be needed to fund the project.

3. DEI Policy in Public Service Policy section

There was much discussion about the current activity around book banning, challenging books, displays, and services in public libraries. All agreed PPLC libraries need a policy statement in place a.s.a.p. The LDAC Committee will present DEI Policy to the PPLC Board with a draft policy which adopts the ALA and FLA statements.

IX. LDAC Report – Betcinda Kettells

Minutes of LDAC Meeting November 8, 2021

- Kettells reported on the January 10 meeting and stated the LDAC is still meeting online
- Covid issues – hours, staffing, and in house programs are all still affected
- LDAC discussed allocating funding for digital collections including Overdrive and the Bibliotheca Cloud Library
- LDAC committee plans to conduct a countywide survey on what platforms patrons prefer
- Covered Library Day in Tallahassee
- Courier Service changes discussed

X. Announcements/Miscellaneous: Roth announced Angela Pietras’ promotion from Library Director of Pinellas Park Library to Leisure Services Administrator. There was some discussion on who will replace Doug Lewis on the PPLC Board. Decision TBA later.


XI. Public Comments: None

XII. Adjournment:

Roth adjourned the meeting at 5:08pm.

The next regular board meeting: Wednesday, February 23, 2022, at PPLC @ 3:30 pm.

Submitted by Martha Frenchek, Office Assistant


Henry Schubert, Secretary

2/23/22
Date of Approval